



King County

## King County Public Rules and Regulations

## Public Rules

Title	Document Code No.
Permit Requirements and Procedures for Professional Dog Service Business Use of Parks and Recreation Division Property.	
Department/Issuing Agency Department of Natural Resources and Parks	Date DRAFT – November 12, 2010
Approved	

**1.0**     **SUBJECT TITLE:** Permit Requirements and Procedures for Professional Dog Service Business Use of Parks and Recreation Division Property.

1.1     **EFFECTIVE DATE:** 30 days after approval date

1.2     **TYPE OF ACTION:** New

1.3     **KEYWORDS:** Dog Walker; Permit Fee; Marymoor Park; Concession; Pet Sitting; Off-Leash; Dog Park; Dog Day Care;

**2.0**     **PURPOSE:** To implement the provisions of King County Code Chapter 7.12.150 by issuance of concessionaire permits to manage professional dog service business operations on King County Parks Division property.

**3.0**     **ORGANIZATIONS AFFECTED:** Department of Natural Resources and Parks; Pet Service Providers; Purchaser or the public.

**4.0**     **REFERENCES:**

4.1     King County Code Chapter 7.12.150 Facility Use – Sale of goods or services.

**5.0**     **DEFINITIONS:**

**6.0**     **POLICIES:**

6.1     King County Code ("K.C.C.") Chapter 4.57 and K.C.C. 7.12.040 authorize the Parks and Recreation Division to issue a concession license or permit to conduct a business, such as a professional dog-walking business, in a King County park or recreation facility. Such licenses or permits are referred to herein as a "Permit."

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6.1.1 To use a King County park for a private dog service business, the business must obtain an annual Professional Dog Services Concession Permit from King County Parks and Recreation Division. Permit requirements are:

6.1.1.1 Payment of current annual permit fee to Parks and Recreation Division each calendar year. The annual fee for 2011 is \$800.00. The annual permit fee amount will be published in the Parks and Recreation Division Fees in December for the following year. The annual fee will be prorated on a monthly basis for permits issued after February.

6.1.1.2 Possession of valid insurance coverage. See Appendix 9.1

6.1.1.3 Possession of current Washington State Business License.

6.1.1.4 Adherence to the "Rules of Conduct for Professional Dog Services Concession Permit Holder," See Appendix 9.2.

6.1.1.5 Performance of thirty-two (32) documented hours of participation in approved park stewardship activities per year. For those Permits issued after February, the annual Stewardship hour requirement will be prorated at a rate of three (3) hours per month.

6.1.2 Enforcement:

6.1.2.1 King County's strong preference is for Permit holders to voluntarily comply with their Permit, and to self-police each other. Except for Bad Behavior as described in Section 6.1.2.1, the initial method of Permit enforcement will be by a request for voluntary compliance. The person making the request for voluntary compliance should document the date, time, place, and manner (oral or written) in which the request is made, but such documentation is not mandatory. Inadvertent or minor violations that might otherwise be grounds for Permit revocation will ordinarily be corrected or resolved without Permit revocation.

6.1.2.2 Bad Behavior will not be tolerated. Bad Behavior includes, but is not limited to fighting, insults, profanity, threats, or other unlawful, violent, aggressive, rude, abusive, or plainly discourteous behavior. Each incident or type of Bad Behavior constitutes an independent, separate basis for King County to revoke a Permit, or to deny a subsequent Permit application. For Permit purposes, a "threat" is a statement that objectively communicates, to a particular individual or group of individuals, a serious expression of an intent to commit an act of unlawful violence. It is irrelevant whether the person making the threat subjectively intends to carry it out.

6.1.2.3 Enforcement may be based on observations by King County staff, by the King County Sheriff or sheriff's deputies ("the Sheriff"), by the

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Division director or his or her designee ("the Director"), or upon civilian reports that would ordinarily be relied upon by police officers in the determination of probable cause.

- 6.1.3 Revocation: The Director may revoke the Permit of any person who engages in Bad Behavior as defined in Section 6.1.2.1, who fails to comply with Permit terms or the Permit code of conduct, who fails to comply with King County Code Chapter 7.12 (Rules for Park Use), or who commits an act which, if proven, would be a violation of RCW Title 9A. The Director's factual determinations shall have no collateral estoppel effect on any subsequent criminal prosecution or civil proceeding other than an appeal from the Director's decision, and shall not preclude litigation of those same facts in such other criminal prosecution or civil proceeding.

## 7.0 PROCEDURES:

Action By	Action
Dog Service Business	Submit application, fee payment for Professional Dog Services Concession Permit to Parks and Recreation Division. (See 6.1 of these rules for application requirements).
Parks and Recreation Division Staff	Review application for completeness. Collect fee, issue receipt. Issue permit.
Dog Service Business	Participate in approved stewardship activities. Submit documentation of participation to Parks and Recreation Division.
Parks and Recreation Division Staff	Verify documented participation. Record in permit holder file. Monitor permit holder compliance. Send notice of compliance or non-compliance to permit holders mid-year and end-of-year.

## 8.0 RESPONSIBILITIES:

Action By	Action
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| Dog Service Business                   | <ul style="list-style-type: none"><li>• Apply for permit;</li><li>• Pay applicable permit fee;</li><li>• Comply with the terms of permit;</li></ul>   |
| Parks and Recreation<br>Division Staff | <ul style="list-style-type: none"><li>• Review application for completeness.</li><li>• Process permit fees.</li><li>• Issue permits.</li><li>• Respond to inquiries and complaints from permit holders and public.</li><li>• Enforce compliance with permit requirements.</li></ul> |

## 9.0 **Appendices:**

### 9.1 **Insurance Requirements**

Commercial General Liability. Notwithstanding any other provision within this Agreement, Concessionaire shall procure and maintain for the duration of the permit commercial general liability insurance against claims for injuries of persons or damages to property, which may arise from or in connection with Concessionaire use of the Site. Such insurance shall be as broad as that provided by Commercial General Liability "occurrence" form CG0001 (to include Products – Completed Operation) (ed. 11/88). The insurance limits shall be no less than One Million Dollars (\$1,000,000) per occurrence for bodily injury and property damage, Two Million Dollars (\$2,000,000) aggregate limit.

Automobile Liability. If the use of a vehicle is required, then One Million Dollars (\$1,000,000) Combined Single Limit Bodily Injury and Property Damage Per Occurrence is required.

Workers Compensation. If Concessionaire has employees, then Statutory Workers Compensation and One Million Dollars (\$1,000,000) Employers Liability/Stop Gap coverage is required.

The required liability insurance policies (except Workers Compensation) are to be endorsed to:

- Name “King County, its officers, officials, agents and employees” as additional insured with respect to use of the Site as outlined in this Agreement (Form CG 2026 or its equivalent);
- Such coverage shall be primary and non-contributory insurance as respects the County;
- State that Concessionaire and/or Contractors insurance shall apply separately to each insured against whom claim is made or suit is brought except with respect to the limits of the insurer's liability;
- State that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after forty-five (45) days prior written notice to the County.

The insurance provider must be licensed to do business in the State of Washington and have a Bests' rating of A-VIII or better. Any deductible or self-insured retention must have been declared to and approved by the County. The deductible and/or self-insured retention of the policies shall not limit or apply to Concessionaire liability to the County and shall be the sole responsibility of Concessionaire.

Each Party to Assess Own Risks. By requiring such minimum insurance as specified herein, neither party is deemed to, or construed to, have assessed the risks that may be applicable to the other party to this Agreement. Concessionaire will assess its own risks and, if it deems appropriate or prudent, or both, maintain greater limits or broader coverage

## 9.2 Rules of Conduct for Professional Dog Services Concession Permit Holder

### **Rules of Conduct for Professional Dog Services Concession Permit Holder (Marymoor Park)**

1. Limit pack to 10 dogs per visit.
2. Wear current Marymoor Permit ID on person in a manner visible to the public at all times.
3. Display current Marymoor Parking Permit in approved manner on vehicle.
4. Park in the North East parking lot, Lot G, unless otherwise approved or directed by park personnel.
5. Limit dog service-related visits to Monday thru Friday 10:00am-4:00pm
6. Maintain professionalism:
  - a. Keep pack moving
  - b. Avoid distractions such as texting, listening to music, talking on cell phone, etc.
  - c. Limit conversations with patrons or other dog walkers to short duration
  - d. Maintain voice control over your pack
  - e. Devote full attention to your pack to the maximum extent practicable.
  - f. Exhibit courteous behavior with all people and dogs you encounter.
  - g. **Fighting, insults, profanity, threats, or other unlawful, violent, aggressive, rude, abusive, or plainly discourteous behavior will NOT be tolerated, and may be grounds for revocation of Permit.**
  - h. Ensure all dogs in your pack wear a collar with a current pet license.
  - i. Stop your dogs from digging
  - j. Keep dogs out of off-limit areas, such as fenced areas along the river, athletic fields, Community Garden, and areas of re-growth.

- k. Stop bothersome dog behavior (repetitive barking, extended growling, fighting, mounting, etc.) immediately
    - l. Properly dispose of bagged feces in designated trash receptacles.
- 7. Maintain distance from the public whenever possible:
  - a. Avoid busy water stops or groups of people
  - b. Steer away from young children and timid or little dogs.
- 8. Pre-screen playgroup dogs - bring only those with proper social skills.
- 9. Do not bring dogs that exhibit aggressive behavior.
- 10. In addition to cleaning up droppings left by the dogs in your care during your visit, allocate and document at least ten (10) minutes of additional park clean up during each park visit.
- 11. Ads on the bulletin boards should be no larger than 8 ½ x 11 inches, one per board, without excessive staples;
- 12. Abide by all King County and S.O.D.A. Rules, including King County Code Chapter 7.12.